

**Town of Woodbury
Cemetery Commission Meeting Minutes
April 15, 2025**

The Commission convened at the Town Clerk's Office at 6:41 pm. A quorum was present, and all motions were seconded.

Commission members present: Susan Stitely, Patti Garbeck, Amy Eldred, Jamie Dutil, and Stephanie Appleton.

Previous Meeting Minutes

- Stephanie moved to approve the December 10th, 2024 minutes, Amy seconded it. The motion passed unanimously.

Review of RFP for road into green burial section

- Susan presented the Site Visit Announcement for the RFP. Discussion around the interest in the green burial site took place.
- We will be accepting bids and need to advertise on Front Porch Forum (Woodbury and Calais), also post on our website and get the information out to; Alfie our road commissioner, Joe Magnon our sexton, Chuck Batchelder and Mike Tatro who currently mows for us.
- We discussed adding a parking area to the site and including a map with the announcement.
- Possibility of planning the site visit for a weekend in June, tentatively Sunday, June 22nd at 1:00pm.

Flag placement

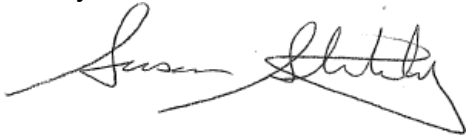
- Susan or Jamie will pick up the flags in Montpelier after the invoice has been sent and they have a check to pay.
- Flag placement will be as follows:
 - Jamie will do the Woodbury/Cabot Road Cemetery
 - Amy will do the West Woodbury Cemetery and Center Cemetery
 - Susan will do Buck Lake Cemetery
 - Patti and Stephanie will do South Woodbury Cemetery

Winter clean-up

- Susan will call some people to get prices to remove the limbs only on the pine tree at the Center Cemetery.
- Stephanie will get Joe Baynes contact information.
- Members decided to do plastic clean up while distributing flags.
- Susan will ask the town to pick up a mattress, on Green Up Day at the South Woodbury Cemetery.
- Patti offered to purchase a post and fix the sign at the cemetery.
- Susan made a motion to authorize Patti to purchase the post, Jamie seconded it, the motion passed unanimously.

Jamie moved to adjourn the meeting, Susan seconded it, it was unanimously approved. The meeting adjourned at 7:15 pm.

Submitted by: Stephanie
Appleton Signed by:
Cemetery Commission Member
Name: Susan
Stitely

A handwritten signature in black ink, appearing to read "Susan Stitely". The signature is written in a cursive style with a large, sweeping initial "S" and a distinct "Stitely" at the end.

Signature:

Date: April 15, 2025